



KINGSTON COMMUNITY SCHOOL

BUS TRAVEL PROCEDURES

Please note:

**On “Catastrophic” days school buses will not operate
Parents are required to consider family needs and safety and
transport their own children to school if desired.**

It is the right of every student and driver to travel safely on school buses. To ensure this the following rules must be observed:

1. Follow the bus driver’s instructions at all times.
2. All passengers to remain in their seats while the bus is moving
3. Avoid physical, verbal, racist, sexist harassment and bullying
4. Keep noise to a speaking level
5. Obey the Road Rules, and Road Traffic Authority Act
6. Respect other people’s property
7. Seat belts must be worn if provided

Additional rules for individual buses will be at the bus driver’s discretion. This may include no eating or drinking other than water.

Dangerous weapons and equipment are not allowed on school buses.

Consequences for unacceptable behaviour can include

- Reminder
- Warning
- Shift seats
- Contact Parents (Bus Driver)
- Contact School Year Level Coordinator, or School Principal

Repeated instances of inappropriate behaviour may result in suspension from using the bus for a period of time. Parents will need to make alternative arrangements to get students to school.

Year level coordinators dealing with bus behaviour will contact bus drivers, and families with information about consequences put in place for students. Records of student behaviour will be kept on Dux Assistant.

Students travelling on buses for occasional travel need to have a bus pass to catch the bus. These are available from the front office area, with parental permission.

If a student wishes to vary their allocated pick up or put down point for a special reason, they must have a written note of approval from a parent.

On occasions there may be circumstances when the driver has a legitimate concern for the safety of students. This may mean that the bus is delayed, because of unforeseen circumstances, or disruptive behaviour.

Pre-school children:

DECS has no responsibility to provide bus transport for pre-school children. However, pre-school children are permitted to travel on school buses subject to the following conditions:

- The child is met at the set-down point/s
- Individual approval is given in writing by the Principal controlling the bus
- There is room available on the bus
- The bus is not involved in any additional travel
- The child is considered by the Principal to be mature enough to travel safely on the bus, without causing difficulties for the driver
- Permission may be withdrawn if the bus seating capacity is filled by students eligible for bus travel.