



# KINGSTON COMMUNITY SCHOOL

*Country style education with city style opportunities*

## SCHOOL RULES

### **RESPECT FOR PEOPLE/PROPERTY/LAW**

1. Students should consider courteous behaviour, language, manners, safety, responsibility, common sense in their dealings with others.
2. Students must care for property belonging to themselves or others.
3. Money or valuable items are brought to school at student's own risk.
4. Possession of or/using cigarettes, alcohol or illegal drugs at school may result in suspension from school.
5. Regular attendance and punctuality are enforceable. School uniform is to be worn.
6. Dangerous or toxic weapons, materials and objects are not to be in the possession of students.
7. Litter Bins are to be used both inside and outside buildings.

### **COMMON RULES**

1. Students are required to adhere to the student dress code and "Sun Safe" procedures
2. No chewing or eating during lessons without teacher approval (e.g. brain break)
3. Specialist rooms may have specific dress, safety requirements, or rules that should be followed (eg. Library, Technical Studies, Agriculture).
4. R-7 students require teacher supervision in classrooms during breaks.
5. Year 8-12 students may be allowed in designated common rooms during breaks without teachers.
6. Gym, Drama Room, Library, Computing room, Playground, Oval, Basketball/Tennis Courts, are not eating areas.
7. Students must sign in and sign out at the front office area when leaving school during the day, or arriving late and present an approved note signed by parent, class teachers or co-ordinator.
8. Students travelling in private vehicles with student drivers, or driving private vehicles, require school and parental approval on a "use of car" proforma.
9. Students are to play and sit in designated areas during breaks.
10. Students are to move carefully and cautiously around the school using outside paths when possible.

11. Bicycles should be left in the bike rack area and not be loaned or borrowed
12. Sensible ball games are allowed in designated areas, eg oval, hit up walls, courts, table tennis tables.
13. The playground is for use by R-5 students only. Playground rules apply.
14. School rules apply to bus travel.
15. The public telephone can be used by students, **out of hours only**.
16. Students leaving classes in lesson times are to have notes recorded in their diary and carry their diary with them, with the exception of the toilets.
17. Mobile phones are to be turned off during lessons. (Refer to separate procedures).
18. MP3 players , IPods' can be used in study lessons by Year 11-12. (Refer to separate procedures).
19. Aerosol cans, toxic white out and steel rulers are not allowed at school for safety reasons.
20. Students arriving late to class are to present small cards to the class teacher signed by a teacher or counsellor. Students late for school must sign in at the front office.
21. Intimate physical contact is not allowed, including hugging and kissing.
22. Intentional damage to school property must be paid for by students.